



CENTRAL BANK OF LIBERIA

VACANCY ANNOUNCEMENT

The Central Bank of Liberia (CBL) invites applications from competent and experienced individuals for the below listed position.

ANALYST

Background:

The incumbent will contribute to the Treasury Operations core functions in conducting foreign exchange auction and issuance and management of securities on behalf of the Government of Liberia (GOL).

Essential Functions:

- Prepare monthly update report on Various Credit Stimulus Initiatives
- Conduct monthly foreign exchange auction
- Conduct monthly Government of Liberia Treasury bill (T-bill) auction
- Serve as Functional Risk Officer
- Assist in onsite field visits to FX bureaus and Businesses
- Responsible for administrating daily Treasury activities
- Perform other administrative duties as required

Education:

- BA or BSc degree in Finance, Accounting, Economics or General Business.
- At least two (2) years of experience in the financial/accounting field.

Necessary Knowledge, Skills and Abilities:

- Good written and oral communication skills
- Working knowledge of Microsoft Office Suite (Word, Excel, PowerPoint, Outlook)
- Ability to prioritize multiple tasks.

Application Requirements

Only electronic applications will be considered. Cover letters and resumes/CVs should be addressed to the Director of Human Resources Management Department, Central Bank of Liberia and sent to cbjobs@cbl.org.lr. Applicants must also attach copies of relevant academic credentials. Female applicants are highly encouraged to apply.

The deadline for all applications is Friday July 21, 2017 no later than 4:00 p.m. Only short-listed candidates will be contacted to sit employment test and/ or interviews.